B.A./B.Sc./B.Com. Semester-I (Arrear Batch 2017, 2018) Semester-III (Regular batch 2018) and Semester-V (Regular batch 2017) steps to be followed for Examination Form Fill-Up Process

Examination form fill-up of regular batch

- ➢ Go to guportal.in and click on the Examination form Student Login.
- ➢ Log in with (Application Number, Registration Number, Roll Number) and Password.
- ➢ After Log in, Click on the "Exam form", select the papers accordingly.
- ➢ If there is back/Arrear papers in earlier semester then Click on the "Back/Arrear Paper Courses" check Box.
- ➢ After Click on the check box, Click on the View Papers button.
- ➢ Select the arrear papers and click on the ADD Paper button.
- ➢ After selecting the Back/Arrear Papers, Submit the exam form.
- ➢ Click on the declaration check box and click on the Accept and make Payment button.
- ➢ Complete the online payment process of exam form.

Examination form fill-up of Arrear Students (Only for those students who will only appear in Back/Arrear examination)

- ➢ Go to guportal.in and click on the Examination form Student Login.
- ➢ Log in with (Application Number, Registration Number, Roll Number) and Password.
- ➢ After log in, click on the "Only Back/Dropout exam form".
- ➢ Click on the "Back Exam form".
- ➢ Select Semester and click on the View papers button.
- ➢ Select the back/arrear papers and click on the "Add paper" button.
- ➢ Submit the Exam form and click on the declaration check box and click on the "Accept and make payment" button.
- ➢ Complete the online payment process.

Exam Form Modification/Edit Process

- ➢ Go to guportal.in and click on the Examination form Student Login.
- ➢ Log in with (Application Number, Registration Number, Roll Number) and Password.
- ➢ After completing the exam form submission but before payment student can modify/edit the exam form.
- ➢ To modify/edit, student need to click on the "Modify Exam form"button.

- Modify/edit the exam form accordingly, then update the exam form by clicking on the "Update Exam Form" button, and continue with online payment.
- Modification/Edit can only be done before the payment is made.